



# Bellevue Youth

## Symphony Orchestra

# MEMBER HANDBOOK

**Welcome to BYSO's 2019-20 Concert Season!**

Start your season on the right note by understanding these important parent and student responsibilities.

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## **Bellevue Youth Symphony Orchestra**

[www.byso.org](http://www.byso.org) | [info@byso.org](mailto:info@byso.org) | 425.467.5604

12310 NE 8th St. #201 | Bellevue, WA 98005

Office Hours: Monday through Friday, 10 am - 4 pm

# SEASON CALENDAR

For specific times and locations, visit [www.byso.org/events](http://www.byso.org/events)  
For concert call times, check your conductor's messages under your ensemble tab on the website

All dates subject to change

September 2019

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	R*
29	30					

October 2019

S	M	T	W	Th	F	S
		1	2	3	4	R*
6	7	8	9	10	11	R*
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019

S	M	T	W	Th	F	S
					1	2
3*	4*	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8*	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	R*
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020

S	M	T	W	Th	F	S
						R*
2	3	4	5	6	7	R*
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8*	9*	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	FR
10*	11*	12	13	14	15	16*
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## Key

	Rehearsal for all ensembles
	Concert for some ensembles
R	Retreat for some ensembles
FR	Fundraiser Event

BYSO follows the Bellevue School District calendar for holidays, breaks, and bad weather cancellations. If BSD is closed due to bad weather, so is BYSO. Always check BYSO's website announcements for updates.

## \*Important Dates

- Sept. 28** Retreats for Youth, Philharmonia, Flute Orchestra, Flute Choir
- Oct. 5** Retreats for Cadet & Debut
- Oct. 12** Retreats for Premiere & Sinfonia
- Nov. 3** Fall concerts for Cadet, Debut, Philharmonia, Flute Orchestra, Flute Choir, Percussion Ensemble, & Youth
- Nov. 4** Fall concert for Premiere & Sinfonia
- Dec. 8** Holiday concerts for all ensembles
- Jan. 11** Retreats for Youth, Philharmonia, Flute Orchestra, Flute Choir
- Feb. 1** Retreats for Premiere & Sinfonia
- Feb. 8** Retreats for Cadet & Debut
- March 8** Winter concerts for Cadet, Debut, Philharmonia, Flute Orchestra, Flute Choir, Percussion Ensemble, & Youth
- March 9** Winter concert for Premiere & Sinfonia
- May 9** BYSO's Growing Musicians Garden Party Fundraiser Event
- May 10** Spring concert for Youth, Debut, & Cadet
- May 11** No rehearsal for Cadet & Debut
- May 16** Spring concert for Youth, Philharmonia, Sinfonia, Premiere, Flute Orchestra, Flute Choir, & Percussion Ensemble

Download as PDF at [byso.org/events](http://byso.org/events).

# BYSO CHECKLIST

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## ☐ **Pay Tuition Promptly**

Pay tuition at [byso.org/enrollment/tuition](https://byso.org/enrollment/tuition).  
Financial assistance is available.

## ☐ **Purchase Season Tickets**

Save money and avoid the box office line at concerts.  
Purchase season tickets online at [byso.org/bysoshop](https://byso.org/bysoshop).

## ☐ **Purchase Apparel**

BYSO t-shirts, sweatshirts, and hats are available for purchase in the fall. Visit [byso.org/bysoshop](https://byso.org/bysoshop) to order.

## ☐ **Contribute to Pass the Hat**

Pass the Hat is our season fundraising campaign that encourages families to contribute to our programs, as tuition alone only covers 66% of our costs. Donate at [byso.org/support/donate](https://byso.org/support/donate). All donations are tax-deductible. Ask your employer about company matching.

## ☐ **Join the BYSO Parent Group on Facebook**

A convenient place to arrange carpools and communicate with other BYSO parents. To join, find “BYSO Parent Group” on Facebook and request to join the group.

# PARENT RESPONSIBILITIES

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## Read our announcements

Every Thursday we send an e-mail newsletter and post announcements on the website. If you are not receiving the newsletter, please contact [info@byso.org](mailto:info@byso.org) immediately.

## Support BYSO

**Volunteer** - We ask that each family contribute 4 volunteer hours per student. Our small staff relies on parent and high school student volunteers to help with auditions, rehearsals, retreats, and concerts. Learn more and sign up at [byso.org/support/volunteer-signup](http://byso.org/support/volunteer-signup).

**Help us fundraise** - To help keep BYSO tuition affordable, we rely on donations and sponsorships from our families. There are opportunities to give throughout the year such as at our concerts, online, and our annual fundraisers - Pass the Hat and Growing Musicians Garden Party. BYSO is a 501(c)(3) nonprofit organization. Donations are fully tax-deductible. To donate, visit [byso.org/support/donate](http://byso.org/support/donate). Telling your friends and business colleagues about BYSO helps too!

**Like us on Social Media** - We use social media to share concert photos and engage our online community. Like our Facebook and Instagram pages - it goes a long way in strengthening our community presence.

## Support Your BYSO Musician

### Ensure prompt and reliable attendance

Musicians are expected to attend all retreats, rehearsals, and concerts. Furthermore, they are expected to be dropped off 15 minutes early to all events so that they are unpacked and ready on time. If the musician needs to arrive late, leave early, or miss an event, they must notify their conductor ahead of time by filling out an online absence form at [byso.org/report-an-absence/](http://byso.org/report-an-absence/).

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**Bad weather policy:** Safety is first priority. A rehearsal or concert that is missed due to bad weather will be excused if we are informed promptly. See specifics at [byso.org/enrollment/member-handbook/](http://byso.org/enrollment/member-handbook/).

## **Pick up your musician on time**

You must pick up your musician immediately after each rehearsal and concert. Waiting students should remain inside the building. Parents are expected to respect school grounds by following traffic signs and parking only in designated areas.

BYSO cannot accomodate late pick-ups. If a parent is late to pick up their musician, view our enforced policy online.

## **Carpooling**

You may wish to consider arranging a rehearsal carpool. Join the BYSO Parent Group page on Facebook to connect with other BYSO parents.

## **BYSO rehearsals are “parent-free”**

Parent observation of rehearsals is distracting both to the students and to the instructors (including observation through door windows).

## **Attend Concerts**

Your musician will be proud of what he or she has accomplished and will want to share it with you! Please be respectful and arrive to concerts on time. Personal video recording, sound recording, and photography are not allowed during BYSO concerts.

Your musician must stay for the entire concert in which they play.

**Tickets:** Season tickets are available for purchase during the first few weeks of each BYSO quarter. Regular priced tickets are always available at the door.

More details at [byso.org/enrollment/member-handbook/](http://byso.org/enrollment/member-handbook/)

# MUSICIAN RESPONSIBILITIES

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## School Program Participation

Students should participate in their school's performing arts program (orchestra, band, choir, or theater).

## Attendance

BYSO musicians are expected to attend all of their ensemble's rehearsals, retreats, and concerts. BYSO must be notified promptly for an absence or tardiness to be excused by filling out the online form at [byso.org/report-an-absence/](http://byso.org/report-an-absence/). Two or more absences within the same concert cycle will result in penalties.

## Check for conductors' messages

Check your ensemble page each week from the website to see if there is a new message from your conductor. Here you will also find your concert call time.

## Be Prepared

Each musician will be given a folder for their BYSO sheet music. Label your BYSO music folder with your name, ensemble name, and phone number. BYSO musicians are expected to come to rehearsals with their music organized and prepared. **All sheet music must be returned to BYSO after it has been performed.**

## At concerts

Your conductor will post your call time on the website. Arrive on time and find your greenroom to warm-up. BYSO musicians must stay for the entire concert in which they play.

Required concert attire: [byso.org/enrollment/required-attire/](http://byso.org/enrollment/required-attire/).

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## 10 Key Expectations

- 1.** Arrive to rehearsals 15 minutes early and be ready to start promptly. Leave rehearsals and concerts on time.
- 2.** Attend all rehearsals, retreats, and concerts. If you must report an absence or have to come late/leave early, fill out the online form at [byso.org/report-an-absence/](https://byso.org/report-an-absence/). Two or more absences within the same concert cycle will result in penalties.
- 3.** Be ready to play when directed - listen for quick instructions.
- 4.** Respect your colleagues, conductors, and coaches by not talking or distracting others.
- 5.** Practice performing by staying silent and paying attention when you are not actively playing.
- 6.** Practice at home, maintain your instrument, and come to rehearsal prepared to learn as a group.
- 7.** Keep your area neat and music organized.
- 8.** Respect rehearsal and performance spaces in schools and performing sites - do not touch anything that is not yours.
- 9.** No phones or distractions during rehearsals or concerts.
- 10.** Remember that you are part of a musical team, you are learning to listen and play together!



# FALL AND WINTER RETREATS

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## **Student retreats are held twice a year**

Retreats are special events that occur at the beginning of both the fall and winter cycles. They combine fun and bonding with intensive sectional work, full rehearsals, and seating auditions.

Retreats are on Saturdays and may involve most of the day, so please mark your calendars early. Find the dates and times of your ensemble's retreats at [byso.org/events](http://byso.org/events).

**Retreats are not optional.** Your attendance is expected, and you will miss important things, such as seating auditions, if you are not there. If you will be unable to attend all or part of your retreat, please inform your conductor as soon as possible using our online form at [byso.org/report-an-absence/](http://byso.org/report-an-absence/).

## **GENERAL SAFETY RULES**

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### **Stay with your group**

For the safety of every student, students must stay in approved group areas before and after rehearsals/concerts and during breaks.

Do not leave the school building or performance venue until your parent arrives to pick you up. Your parent (or other authorized adult) must pick you up inside the building in person. For safety reasons, you are not permitted to go out of the building to find them. Please report any violations of this important rule to BYSO staff.

### **Zero-tolerance items**

BYSO has a zero-tolerance policy toward tobacco, alcohol, illegal drugs, firearms and other weapons, and any type of physical violence or harassment. If something is not allowed at your school, you can be sure it is not allowed at BYSO either. Students will receive immediate suspension for possession of any of the above controlled items.

# DID YOU KNOW?

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## **Complimentary Concert Tickets**

BYSO offers complimentary tickets to music instructors of BYSO musicians, current BYSO musicians, and ticket holders attending other concerts in the same cycle.

To request complimentary tickets for music instructors, fill out the form at [byso.org/concerts/complimentary-tickets/](https://byso.org/concerts/complimentary-tickets/).

BYSO musicians can request complimentary tickets with their season ticket purchase. Complimentary tickets can also be requested prior to each concert with at least three business days advanced notice.

## **High School Students Are Encouraged to Volunteer**

We can always use help at concerts, auditions, retreats, and rehearsals. High school students can use BYSO volunteer hours to help fulfill their school requirements.

## **Your Business, or a Business you Frequent, Can Advertise with BYSO**

We have several sponsorship and advertisement opportunities that provide excellent exposure for your business to our Greater Seattle audience. Visit [byso.org/support/advertising-sponsorship](https://byso.org/support/advertising-sponsorship) and contact Caroline Faflak at [development@byso.org](mailto:development@byso.org) for more information.

## **Check your Conductor Messages Frequently**

Conductors post important information to their ensembles on the website. Make sure to check your ensemble's page frequently for concert call times, announcements, music recordings, etc.



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